

**ORR CITY COUNCIL
MINUTES OF REGULAR MEETING
April 13, 2020**

The regularly scheduled meeting of the Orr City Council was held Monday, April 13, 2020, at the Orr Community Center, 4543 Highway 53, Orr.

Mayor Joel Astleford called the Meeting to order at 5:00 p.m. Roll call was taken and the Pledge of Allegiance was recited:

Present:	Mayor	Joel Astleford
	Councilor	Bruce Black
	Councilor	Ericka Cote
	Councilor	Thomas Kennebeck
	Councilor	Lloyd Scott

Also present: Clerk/Treasurer Cheri Carter; Maintenance Supervisor, Paul Koch; Assistant Maintenance Rocky Hoffman; Ambulance Assistant Director, Leesa Gray; Ambulance Director Donna Hoffer; David Colburn, *Timberjay*; members of the ambulance; and two members of the public.

No additions or deletions were made to the agenda.

Motion by Bruce Black, second by Tom Kennebeck, to approve the Consent Agenda consisting of Minutes of Regular Meeting of March 9, 2020, and expenditures in the amount of \$91,206.19. All in favor. MOTION CARRIED.

Motion by Bruce Black, second by Lloyd Scott, to approve Resolution 2020-03 Authorizing the City of Orr to Make Application to and Accept Funds from the MN Department of Health COVID-19 Response Grant for Short Term Emergency Funding in the amount of \$6,450.00. All in favor. MOTION CARRIED.

Motion by Tom Kennebeck, second by Lloyd Scott, to approve purchase of UV-C Air & Surface Disinfection Lamp which can disinfect an ambulance quickly. Cost is \$3,995.00 plus shipping and handling, which is estimated to be \$70.00. Another grant through the Minnesota Department of Health for COVID-19 emergency responders will be pursued to help cover cost. All in favor. MOTION CARRIED.

Motion by Lloyd Scott, second by Ericka Cote, to approve donations to the Orr Ambulance from Willow Valley Township in the amount of \$200.00, and a patient in the amount of \$200.00, along with a thank you card. All in favor. MOTION CARRIED.

Motion by Bruce Black, second by Ericka Cote, to approve the request from Irene Semon and Joe Lakoskey to change the lot descriptions on two Parcels in Erickson Addition. The parties involved have been notified they will not be able sell one of the lots by itself as they are non-conforming. Irene Semon was present for the meeting and confirmed this was their intent. All in favor. MOTION CARRIED.

Motion by Lloyd Scott, to approve building permit for a garage from Joe Lakoskey. Motion died for lack of second and was rescinded. Paul confirmed the proposed garage will not interfere with any water or sewer lines. Motion by Tom Kennebeck, second by Lloyd Scott, to approve building permit on condition all set back requirements are met. All in favor. MOTION CARRIED.

No response has been received by the owner of the Orr General Store in response to the Notice of Violation sent by the city's attorney via certified mail on February 20, 2020. The owner was given 30

days to remedy the cited blight conditions. Motion by Bruce Black, second by Ericka Cote, to authorize the Klun Law Firm to proceed with a hearing to seek summary enforcement to demolish or remove the outbuilding from the property. All costs, damages and attorney fees will be assessed to the property. All in favor. MOTION CARRIED.

Motion by Bruce Black, second by Ericka Cote, to approve Resolution 2020-04 Authorizing the City of Orr to Make Application to and Primary contact Persons for MnDOT Landscape Partnership Application and Approve Landscape Design. All in favor. MOTION CARRIED.

Motion by Bruce Black, second by Tom Kennebeck, to accept the bid from Dale Autio to wax the floor in the Community Center for \$1,575.00. City to supply stripper and wax. All in favor. MOTION CARRIED.

Motion by Tom Kennebeck, second by Lloyd Scott, to approve the following changes in committee appointments:

Lloyd Scott – resigns from Ambulance Committee and appointed to Cemetery Committee
Tom Kennebeck – resigns from Cemetery Committee and appointed to Ambulance Committee
Bruce Black – resigns from Parks Committee and appointed to Ambulance Committee
Ericka Cote – resigns from Ambulance Committee and appointed to Parks Committee

All in favor. MOTION CARRIED.

Motion by Bruce Black, second by Lloyd Scott, to approve Resolution 2020-05: A Resolution Enacted Pursuant to Minnesota Statutes Section 12.29 Extending the Period of a Mayor-Declared Local Emergency. All in favor. MOTION CARRIED.

Bid forms were mailed to the following local contractors on November 15, 2019, to proposals to furnish materials and perform all labor necessary to re-single the roof at the Tourist Information Center.

Jim Cushman	\$36,0361.61
Carter Construction	\$39,500.00
Scott Wright Construction	No Response
Nordy's Exterior Works	No Response

Motion by Lloyd Scott, second by Tom Kennebeck, to accept the low bid from Jim Cushman. A Certificate of Insurance from Cushman has been received. All in favor. MOTION CARRIED.

REPORTS FROM DEPARTMENT HEADS:

Liquor Store: Liquor Store Manager Charles “Chet” Nieman was unable to be present for meeting. The on-sale has been closed due to the Governor’s Executive Order 20-01. Off sale hours have been reduced to noon to 8:00 p.m.

Water and Sewer: Maintenance Supervisor Paul Koch reported C&C Winger has replaced 3 fire hydrants. The annual fire extinguisher inspection has been completed. They have completed their annual pumping at the wastewater plant. Paul has been trying to use up some of his vacation. The back window of his truck was broken out when the sewer snake came loose. He obtained three quotes to replace. Arrowhead Auto in Gheen in the cheapest.

Airport: Airport Manager Rocky Hoffman reported the Jet A pump is working but the meter was inaccurate. He filled the airport equipment with approximately 100 gallons and the meter indicated 300

gallons was pumped. He will see if the state will calibrate the pump. Rocky reported fuel inventory of 789 gallons of Jet A, and 2,114 gallons of 100LL. He has ordered 1,000 gallons of Jet A.

Fire Department: Fire Chief Dallas Johnson was not able to be present but requested approval to purchase two refurbished SCBAs in the amount of \$3,110.00. Motion by Ericka Cote, second by Tom Kennebeck, to approve purchase. All in favor. MOTION CARRIED.

Ambulance Department: Donna Hoffer submitted her resignation on April 1, 2020, as Director of the Orr Ambulance, but rescinded her resignation on April 13, 2020. Donna will remain as Director. Donna updated the council on how the service is responding to the COVID-19 pandemic, and making sure they are using proper Personal Protection Equipment.

Community Center: No events will be held while the State of Minnesota's peace emergency declaration remains in effect.

Tourist Information Center: The TIC has been closed to the public since the onset of the COVID-19 emergency declaration.

Comments from Mayor: Mayor Astleford stated the Ambulance Committee will be meeting with all ambulance personnel over the next couple weeks.

Comments from Council/Visitors: Ericka Cote asked about changing designation of legal newspapers due to a recent article that appeared in the *Timberjay*. Dave Colburn was present and explained in detail how the article was initiated and why he wrote it the way he did. A follow up article will appear in the next edition of the *Timberjay*.

There being no further business before the council, motion by Bruce Black, second by Ericka Cote, to adjourn. All in favor. MOTION CARRIED.

Meeting adjourned at 5:54 p.m.

Respectfully submitted,

Joel R. Astleford
Mayor

Cheri J. Carter
Clerk/Treasurer