

**ORR CITY COUNCIL  
MINUTES OF REGULAR MEETING  
OF OCTOBER 9, 2018**

The Regular Meeting of the Orr City Council was held on Tuesday, October 9, 2018, at the Orr City Hall, 4429 Highway 53, Orr. Mayor Joel Astleford called the Meeting to order at 7:00 p.m. Roll call was taken and the Pledge of Allegiance was recited.

Present :	Mayor	Joel Astleford
	Councilperson	Bruce Black
	Councilperson	Tom Kennebeck
	Councilperson	Ericka Cote
Absent:	Councilperson	Lloyd Scott

Also present: Clerk/Treasurer Cheri Carter; Deputy Clerk Laura Manai; Maintenance Supervisor Paul Koch; Assistant Maintenance Rocky Hoffman; Liquor Store Manager Charles “Chet” Nieman; Ambulance Director Donna Hoffer; Ambulance Finance Officer Jim Gray; and Melissa Roach, *Timberjay*.

No additions or deletions were made to the agenda.

Motion by Bruce Black, second by Tom Kennebeck, to approve the Consent Agenda consisting of Minutes of Regular Meeting of September 10, 2018; and expenditures in the amount of \$65,359.53. All in favor. MOTION CARRIED. One (1) Absent.

John-Paul Metsa has submitted a proposal to the council to place antennas on the water tower. He was unable to be present for the meeting. These antennas would be used to transmit high speed wireless internet coverage to residents and businesses in the surrounding area. Tabled until further information is available.

Motion by Bruce Black, second by Ericka Cote, to increase Liquor Store Manager Charles Nieman’s annual salary to \$38,417.60. This would bring Chet’s wages more in line with industry standards for a liquor store manager. All in favor. MOTION CARRIED. One (1) Absent.

Motion by Tom Kennebeck, second by Bruce Black, to approve Resolution 2018-11 Authorizing the City of Orr Volunteer Ambulance Department to Make Grant Application to and Receive Funds from Heiam Foundation for Emergency Response Equipment. All in favor. MOTION CARRIED. One (1) Absent.

The Council received an update from Randy Long on the status of the Grizzlies Community (Orr, Cook and Bois Forte) grant application with the Blandin Foundation. Participation in this program was previously approved by the City Council on June 11, 2018, by Resolution 2018-05. Mayor Astleford thanked Randy for all the work he has done on this project.

The City of Orr Data Protection Policy was reviewed. Motion by Tom Kennebeck, second by Ericka Cote, to approve Laura Manai as the Data Practices Designee in lieu of Elizabeth Cook. All in favor. MOTION CARRIED. One (1) Absent.

Motion by Tom Kennebeck, second by Bruce Black, to purchase new tires for the 2006 Dodge and 2012 Chevrolet pickups from Wally’s Auto, which offered the best price. Cost would be \$198.03 per tire with for Rocky’s pickup; and \$216.00 per tire for Paul’s pickup. Each will receive a \$70.00 rebate with purchase of four tires. All in favor. MOTION CARRIED. One (1) Absent.

Motion by Ericka Cote, second by Tom Kennebeck, to approve Clerk attendance at MCFOA Region II training in Littlefork on October 25<sup>th</sup>. All in favor. MOTION CARRIED. One (1) Absent.

Airport Manager Rocky Hoffman has obtained five quotes for a new pickup for the airport. He was requested to obtain more information from the lowest bidders, Iron Trail Motors and Ford of Hibbing, and to see whether the city would qualify for the Ford Fleet discount. The Airport Committee was authorized to make the final decision and report back to council at next meeting.

Motion by Bruce Black, second by Tom Kennebeck, to approve Resolution 2018-12 Authorizing the Orr Volunteer Ambulance Department to Make Grant Application to and Receive Funds From Compeer Financial Emergency Response Equipment Grant Program. All in favor. MOTION CARRIED. One (1) Absent.

REPORTS FROM DEPARTMENT HEADS:

Liquor Store: Liquor Store Manager Chet Nieman report all is going well and sales continue to be good in comparison with last year. The Council approved Chet's request to change hours of operation in the winter to open at 10:30 a.m. instead of 9:00 a.m. This would also allow personnel to take care of any banking prior to opening.

Water and Sewer: Maintenance Supervisor Paul Koch reported the inspection of the water tower has been completed. They are working on completing flushing hydrants and other projects before winter.

Airport: Airport Manager Rocky Hoffman submitted a fuel inventory report of 1,156 gallons of Jet A and 1,196 gallons of 100LL. Plane traffic is starting to slow.

Ambulance: Ambulance Director Donna Hoffer reported they have hired a new EMT. He is a former ambulance director from where he used to live and comes with lots of experience. Rig #1 is in need of service and maintenance. The new Medical Director is working well with the crew. They will be able to purchase used radios from Itasca County at a much cheaper cost than buying new (\$300 each instead of \$3,000 each). They responded to 10 runs in September and 6 so far in October. Jim Gray reported they have billed approximately \$140,000 in services rendered to date and collected approximately \$77,000.

Fire Department: No report.

Community Center: The Community Center will be used for the annual Thanksgiving community dinner.

Tourist Information Center: Tourist traffic has started to slow.

Comments from Visitors: None.

Comments from Mayor/Council: Mayor Astleford read a letter from the ORR Center thanking the ambulance service for attending recent events at the Center and providing first aid services. The ORR Center also thanked the council for moving the Community Library to their building and transferring the amount remaining in the City's Library Fund to allow them to make further improvements in library services.

Motion by Bruce Black, second by Ericka Cote, to adjourn. All in favor. MOTION CARRIED.  
Meeting adjourned at 7:35 p.m.

Respectfully submitted,

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Joel R. Astleford  
Mayor

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Cheri J. Carter  
Clerk/Treasurer

